



University of Szeged
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THE UNIVERSITY OF SZEGED
WITHIN THE FRAME OF ERASMUS+
PROGRAM
ANNOUNCES A CALL FOR APPLICATION
for student mobility traineeships

for the
academic year 2023/2024

1. Purpose of the application type

The traineeship is a period spent in a company or organization located in another program country. It aims to help acquire the skills needed in the Community labor market and to understand the economic and social culture of the host country. **The host company can be any public or private organization active in the labor market or in the fields of education, training and youth, with the exception of National Agencies and EU bodies.**

2. Eligibility of applicants

Registered students of higher education institutions with an Erasmus Charter for Higher Education certificate having active student status.

3. Eligible activities

- student mobility for traineeships of higher education students (2-12 months)
- combination of studies and traineeships (length 3-12 months))

4. Countries participating in the program

Member States of the European Union (Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Greece, Netherlands, Croatia, Ireland, Poland, Latvia, Lithuania, Luxembourg, Hungary, Malta, Germany, Italy, Portugal, Romania, Spain, Slovakia, Slovenia, Sweden).

As a non-EU Member State, the program also includes: Northern Macedonia, Iceland, Liechtenstein, Norway, Turkey, Serbia

A maximum of 20% of the supported institutional budget can be spent on mobilities outside the above countries, information on this and the partner institutions that can apply can be found on our ERASMUS website.

5. Application conditions

- The student's higher education institution is ECHE certified
- The student is a Hungarian citizen or is studying for a diploma at the institution
- Students must have an active student status during both the application and mobility periods, except for post-graduate traineeships, where an active student status is only required at the time of application.
- **Applicants are students with an active student status (Bachelor, Master, undivided or PhD students) whose training network plan includes a compulsory traineeship and the student has not yet completed it.**
- **Post-graduate traineeship: newly graduated students can also take part in a traineeship in the year after their graduation, in which case they must submit the application in the year of their graduation, when they are still active students. The condition for concluding the contract is to send a copy of the diploma obtained to the International Mobility Centre.**
- **The teaching assistant mobility activity is also considered a traineeship.**

- **Traineeships can be implemented after the two completed semesters of higher education studies, if the schedule of compulsory traineeships included in the training plan allows it.**
- The condition of the trip is that the student has passed the institutional assessment.
- **In order to test the student's language competences, the applicant must complete the European Commission's test after selection and after returning home (Online Linguistic Support - OLS)**
- The study period can be combined with traineeships. This means that the traineeship must take place under the supervision of the same host higher education institution as where the student is studying; the two activities must take place in succession. The grant amounts for the "combined period" are the same as for the study period.
- **For partial training and traineeships a maximum of 12 months per training level (Bachelor, Master and PhD), in undivided training a maximum of 2x12 months can be used, depending on the faculty decision.** (In other words, former ERASMUS fellows may apply again, even in the same training cycle, provided that the number of fellowships they have used so far and are now applying for does not exceed 12 months.) Previous ERASMUS mobility should be taken into account even if it was zero grant mobility.
- A training agreement is made with the student, this agreement must be approved by all parties involved.
- At the end of the study period, the foreign host institution must issue a certificate of the program and results completed.
- The sending institution must take full account of the period of the traineeship abroad.
- **Students are also entitled to a scholarship or other loan from their home institution during their period abroad**
- **Students who do not have Hungarian citizenship must have a permanent residence permit for both undergraduate and postgraduate traineeships:**
 - **in Hungary: at the time of application and during the scholarship period**
 - **in the host country: during the scholarship period.**

Only the period spent in the host institution is considered ERASMUS+ mobility, regardless of whether he/she is attending online, hybrid or attendance education. Online courses of the host institution, which are taken at home are not considered ERASMUS mobility and are not eligible for ERASMUS support.

If the changes due to the virus situation do not allow for a full stay in the destination country and the student has to return home prematurely, the situation is considered force majeure, the student may claim the additional costs in a force majeure application, which must be submitted to the International Mobility Centre. In case of force majeure, only the period spent in the host institution is considered supported, the support for the period not connected to physical mobility must be reimbursed by the student.

6. Priorities

In the field of education and training, the following priorities have been identified:

- Development of skills and key competences such as entrepreneurship, digital competences and multilingualism, as well as innovative and learner-centered pedagogical methods;
- Promoting the use of information and communication technologies (ICT) in education, including access to open educational resources, ICT-based teaching and transparency of the rights and obligations of users and producers of digital content;
- Improving the transparency and recognition of skills and qualifications;
- Facilitate the matching of investment and financial support in education and training and skills development, and encourage the discussion of effective and sustainable investment in education and training at European and national level, involving stakeholders.
- In case of higher education, an important aspect is the contribution of a given project to the modernization of European higher education systems, as set out in the 2011 EU Higher Education Schedule.

NEW! A special priority in the field of student traineeships is the **Digital Skills Traineeship**, in which the trainee carries out at least one of the following activities:

- digital marketing (eg social media management, web analytics);
- digital graphic, mechanical or architectural design; development of apps, softwares, scripts or websites;
- installation, maintenance and management of IT systems and networks;
- cyber security;
- data analysis;
- data mining and data visualization; programming and training of robots and artificial intelligence applications.

General customer support, order fulfillment, data entry, and office tasks do not fall into this category.

7. Extent of support

The grant consists of the following cost types:

- Student scholarship rate:

Host country	Traineeship
Countries with high cost of living	750 € / month

Denmark (DK), Finland (FI), Ireland (IE), Iceland (IS), Liechtenstein (LI), Luxemburg (LU), Norway (NO), Sweden (SE), Northern-Ireland	
Countries with medium cost of living Austria (AT), Belgium (BE), Cyprus (CY), Germany (DE), Spain (ES), France (FR), Greece (GR), Italy (IT), Malta (MT), Netherlands (NL), Portugal (PT)	750 € / month
Countries with lower cost of living Bulgaria (BG), Czech Republic (CZ), Estonia (EE), Croatia (HR), Hungary (HU), Lithuania (LT), Latvia (LV), Northern Macedonia (MK), Poland (PL), Romania (RO), Serbia (RS), Slovenia (SI), Slovakia (SK), Turkey (TR)	690 € / month
Partner institutions outside program countries	700 € / month + flat-rate travel expenses

- **Green ERASMUS:** if the student undertakes to choose a completely environmentally friendly mode of travel (train, bus, carpool) for the outward and return journeys, he / she is entitled to a one-time additional grant of EUR 50. The student must document the method of departure and return to the International Mobility Office (bus ticket, train ticket, transfer receipt)
- Support for free online language preparation (OLS) for students, funded by the European Commission.
- **In case of student applications submitted by a separate call for proposals and supported by the Tempus Public Foundation**

Equal opportunities allowance: (former social supplementary allowance)	250 € / month
Support for travelers with special needs: (for students with disabilities or long-term illness) calculated on the basis of the actual cost (financial documents).	Based on the assessment of the Tempus Public Foundation (TKA)

The amounts of the scholarships have been determined by the European Union and the Tempus Public Foundation and cannot be changed by the institution.

8. The application process

The mobility application is announced and judged by the student's institution and the faculty and departmental coordinators